日常火源自行檢查表

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| 實施人員 | 許瑞金 | 負責區域 | 行政大樓1-3樓；青藤樓3樓 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
| 用火設備使用情形 | 電器設備配線 | 煙蒂處理 | 下班時火源管理 | 其它(可燃物管理等) | 附記 |
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| 防火管理人處置情形暨簽章 |  |
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備 考：如有異常現象，應立即報告防火管理人。

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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 蘇韋宗 | 負責區域 | 行政大樓4樓 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
| 用火設備使用情形 | 電器設備配線 | 煙蒂處理 | 下班時火源管理 | 其它(可燃物管理等) | 附記 |
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| 防火管理人處置情形暨簽章 |  |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 黃荷菁 | 負責區域 | 行政大樓5樓 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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| 防火管理人處置情形暨簽章 |  |
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備 考：如有異常現象，應立即報告防火管理人。

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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 張國良 | 負責區域 | 活動中心 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
| 用火設備使用情形 | 電器設備配線 | 煙蒂處理 | 下班時火源管理 | 其它(可燃物管理等) | 附記 |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 吳榮昌 | 負責區域 | 忠誠樓3-5樓；勤毅樓3-5樓；至善樓 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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日常火源自行檢查表

附件三

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| 實施人員 | 陳國珍 | 負責區域 | 青藤樓2、4樓；勤毅樓(汽車科)B1-2F | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 鐘建仁 | 負責區域 | 青藤樓1樓、樂群樓電腦教室(一)(二) | 檢查月份 |  |
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日常火源自行檢查表

附件三

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| 實施人員 | 方逸文 | 負責區域 | 木棉樓(機械科) | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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| 防火管理人處置情形暨簽章 |  |
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備 考：如有異常現象，應立即報告防火管理人。

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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 陳守源 | 負責區域 | 木棉樓(製圖科) | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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| 防火管理人處置情形暨簽章 |  |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 陳重有 | 負責區域 | 勤毅樓(電機科)B1-2F | 檢查月份 |  |
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日常火源自行檢查表

附件三

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 實施人員 | 張武榮 | 負責區域 | 忠誠樓(冷凍科)B1-2F | 檢查月份 |  |
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日常火源自行檢查表

附件三

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 實施人員 | 趙晉海 | 負責區域 | 忠誠樓(圖傳科)B1-2F | 檢查月份 |  |
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日常火源自行檢查表

附件三

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 實施人員 | 蕭慶祥 | 負責區域 | 敦品樓(建築科) | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
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附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 任在正 | 負責區域 | 敬業樓(電子科) | 檢查月份 |  |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 陳榮昌 | 負責區域 | 樂群樓(圖書館) | 檢查月份 |  |
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日常火源自行檢查表

附件三

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| --- | --- | --- | --- | --- | --- |
| 實施人員 | 賀斐嵐 | 負責區域 | 樂群樓2樓 | 檢查月份 |  |
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| 防火管理人處置情形暨簽章 |  |
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備 考：如有異常現象，應立即報告防火管理人。

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無法使用、損壞或未依規定且無法立即改善

日常火源自行檢查表

附件三

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| 實施人員 | 設備組長林柏成 | 負責區域 | 樂群樓專科教室 | 檢查月份 |  |
| 日期 | 週 | 實施項目 |
| 用火設備使用情形 | 電器設備配線 | 煙蒂處理 | 下班時火源管理 | 其它(可燃物管理等) | 附記 |
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